

Last Minute Reminders for Entries

Literature

Submit all literature entries in a manila envelope. Write the student's name on the back of each page. Staple the Official Entry form to the back of the Manila folder.

Musical Composition

Write student's name, grade division, state, and year on videotape/DVD and container. Entry submitted in a plain manila envelope. Official entry form is attached to the outside of the manila envelope.

Dance Choreography

Write student's name, grade division, state, and year on videotape/DVD and container. Entry submitted in a plain manila envelope. Official entry form is attached to the outside of the manila envelope.

Film/Video Production

Write student's name, grade division, state, and year on videotape/DVD and container. Entry submitted in a plain manila envelope. Official entry form is attached to the outside of the manila envelope.

**** Do Not Submit Mini DVDs or CDs. They will not be accepted. ****

Photography**

Mount all prints on a mat board, corrugated cardboard, or foam core board. Place the Official Entry Form in a sheet protector and tape it (with masking tape) to the back of the photograph on top of the shrink-wrap (if shrink wrap is used). On the Official Entry Form, give the dimensions of the piece and describe the process used in preparing the piece

Visual Arts**

Name of student and school written on back. Mount all prints on a mat board, corrugated cardboard, or foam core board. Official Entry Form in a sheet protector and tape it (with masking tape) to the back of the photograph on top of the shrink-wrap (if shrink wrap is used). Be sure to give dimension of the piece and describe the media used on the entry form.

****Shrink wrap is highly recommended but not required.** Please keep in mind that entries pass through several hands and travel long distance during the judging process. The best way to protect an entry is to mount it on sturdy material and shrink wrap the piece. Shrink wrap is available at craft stores. **DO NOT** use plastic food wrap.

After shrink wrapping entries place the completed Official Entry form in a plastic sheet protector and firmly attach to the back of the entry on top of the shrink wrap. Tape the plastic sheet protector on three sides, leaving the top open for easy access for the judging process.

**** Be sure to submit Official Entry Form with the completed and signed Checklist**